

Tsing Yi Trade Association Tin Shui Wai Kindergarten
Information on Admission to K1 Classes in the 2019/20 School Year
Our kindergarten is under "The Free Quality KG Education Scheme".

A. Collection of application Forms (No quota):

1. Download from school website
2. Obtain from school in person
3. Request by post (clearly marked "request for application form", and within a self-addressed envelope include \$2 stamps affixed.)

B. Distribution Period:

1. Date: 11/9/2018 (Tuesday) to 5/11/2018 (Monday)
2. Time: 9 a.m. to 5 p.m. (Mondays to Fridays) / 9 a.m. to 12 p.m. (Saturdays)

C. Return of Application Forms (No set quota for the kindergarten):

1. Period: 11/9/2018 (Tuesday) to 5/11/2018 (Monday)
2. Time: 9 a.m. to 5 p.m. (Mondays to Fridays) / 9 a.m. to 12 p.m. (Saturdays)
3. Return method: Submit the application form in person together with the documents required:
 - ~ Birth certificate copy or Hong Kong one-way permit (if not born in Hong Kong) copy
 - ~ copy of the immunization record
 - ~ 4 envelopes (please include \$2 stamps affixed and complete address)
 - ~ 2 passport size photos
4. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

Note: On or after 6/11/2018 , applicants will be considered an alternate application, when there is a vacancy for handling.

D. Application for the “Registration Certificate for Kindergarten Admission” :

1. The Government will implement the “Free Quality Kindergarten Education Scheme” (hereafter referred to as “Scheme”) starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB from September to November 2018. The “RC” will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB’s website (www.edb.gov.hk) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents 1 Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme. concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

E. Admission Criteria:

1. Interview performance
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
3. The applicant with parents currently working in the kindergarten will be given due priority consideration
4. The applicant with parents or sibling(s) previously attended in the kindergarten will be given due priority consideration
5. The applicant from families in need will be given due priority consideration when applying for whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

F. Interview Arrangements:

The kindergarten will arrange interview for all applicants.

Date: Conducted on 10/11/2018 (Saturday)

Arrangement: ~ Group or individual interviews

~Parents should accompany their child for the interview

G. Announcement of Admission Results:

We will inform parents of the K1 admission results before 21/12/2018 by post and phone.

H. Registration Arrangements:

1. Successful applicants: Parents should complete the registration procedures for their child from 10 to 12 January 2019 (“Centralised Registration Dates”) by submitting the “RC” / “AP” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the “RC” / “AP” to the kindergarten and pay the registration fee.
3. Please pay attention, if all morning classes are filled, children willing to take up afternoon classes will have first priority in obtaining an afternoon positions. Children not willing to take afternoon classes will be placed in the morning “reserve” category.
4. If child receives an afternoon class offer and wants to change to morning class, parents should write a letter or fill out the application form. Their application will be given highest priority if morning positions become available.
5. Please be reminded that if parents cannot submit the “RC” / “AP” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
6. The registration fee for 2019/20 K1 half-day place is HK \$970 and full-time place is HK \$1570. If the child concerned studies in the kindergarten, the registration fee paid will be refunded in October. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “RC” / “AP” but the registration fee will not be refunded. Upon obtaining the “RC” / “AP”, the kindergarten will no longer keep the school place for the child.

I. School Visit Day:

Our School Visit Day will be held on 20/10. You are welcome to visit us at 9 a.m. to 10 a.m. on the day.

J. School Open Day:

Our Open Day will be held on 3/11/2018. You are welcome to visit us between 10 a.m. and 2 p.m. on the day.